

**Minutes of the Liverpool City Liquor Accord Annual General Meeting
Held at Liverpool Catholic Club
Tuesday 29th August 2017**

In Attendance:

Harry Hunt – Hunts Comfort Inn
(Chairman)
Chris Donovan – Liverpool Catholic Club
(Secretary)
Amanda Warren – Liverpool Police
Peter Boyce – NSW Police
Amanda Cassan – Club Liverpool
Matthew Elving – Club Liverpool
Heidi Eagles – Club Liverpool
Candice McLachlan – Dan Murphy's
Jon Azzopardi – Dan Murphy's
Ruutut Abderrazey – ALDI Liverpool
George Fonmoa – Corner Pub
Matthew Lopez – DHI Hotels
Mary Sukar – Best Western Casula
John Zahija – BWS Miller
Jason Frendo – BWS Cecil Hills

Maria Kalofonos – BWS Moorebank
Craig Judge – Liquorland
Sandra Petridis – Heckenberg Cellars
Don Tully – New Commercial Hotel
Luke Brown – Liverpool Catholic Club
Kee Sisouvath – Green Valley Police
Marta Liversedge – Rossmore Cellars
Malcolm Lewis – Costco
John Henry – KCSB
Stacey Stevens – KCSB
Justin Penney – Collingwood Hotel
Caroline Porter – Collingwood Hotel
Glen Pocklington – Crossroads Hotel
George Garcia – Contint
Rachel Palermo – Liverpool Council
Aden Liddell – Liverpool Hotel
Kush Mehta – Dan Murphy's Carnes Hill

Apologies: None

The chairman declared the meeting open at 11:10am.

Accord members present conducted self-introductions. The minutes from the previous meeting held 30th May 2017 were read.

John Henry moved that the minutes from the previous general meeting be taken as read. Marta Liversedge seconded and the motion was carried.

General Business:

Kee Sisouvath presented the Green Valley police report. Figures showed improvement with alcohol related incidents in the zone down 1% over the quarter and no other key stats increasing. Licensed premises as last place of consumption was down 1% at 15% of total alcohol related incidents with none flagged as seriously affected.

Amanda Warren presented the Liverpool police report. Police have noticed an increase in \$10 and \$20 counterfeit notes recently and urged venues to notify police promptly and pass on CCTV footage of culprits.

Guest Presentation:

Regional Licensing Coordinator Senior Sergeant Peter Boyce presented to the Accord on risk in licensed premises. He noted the following:

- South western Sydney is a very busy region
- The focus for police over the last 5-6 years has been to work with venues rather than just write tickets
- Venues should have a comprehensive management plan that covers intoxication, minors, violence and compliance
 - 'Big ticket' items like minors are vital to manage due to the risk of severe penalties such as the 7-day licence suspension and forced closure of Manly's Steyne Hotel
 - Committing prescribed offence events at the venue or being listed as a level 1 or 2 declared premises under the Violent Venues scheme increases the venues annual liquor licence fee through the Compliance History Risk Loading
- Poor management leads to negative outcomes – over supply through poor RSA usually relates to increased violence, and no house policy means no patron expectations for behaviour
- Venues should ensure a photocopy of employee RSA cards and licences are kept
- Staff should train quarterly and sign off on knowledge of licence, authorisations and conditions; sign off sheets should be accessible with the training manual
 - Signed training manuals will provide sufficient defence to avoid a ticket if staff can't remember licence conditions when quizzed by police
- Licensees are vicariously liable if staff don't know the licence
- Venues must ensure relevant steps under Section 73 of the Liquor Act are followed to demonstrate that they have not permitted intoxication on the premises:
 - a) asked the intoxicated person to leave the premises,
 - b) contacted, or attempted to contact, a police officer for assistance in removing the person from the premises,
 - c) refused to serve the person any alcohol after becoming aware that the person was intoxicated
- Reemphasised the need for a plan of management to be *physically* available on premises upon request

Harry Hunt thanked Peter Boyce for his presentation on behalf of the Accord.

Meeting Close:

There being no further business the chairman closed the meeting at 11:45.

Proposed agenda for next Annual General Meeting, 28th November 2017:

1. Welcome, introduction of new members and apologies
2. Adoption of previous minutes
3. AGM: Nominations and election of executive committee
4. Business arising
5. Correspondence
6. Liverpool/Green Valley Police report
7. Guest presentation
8. General business
9. Close of meeting and confirmation of next meeting